

**MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S  
CHURCH ON TUESDAY 12<sup>th</sup> NOVEMBER 2019 AT 7.30 P.M.**

**Present:** Councillor A Hill (Chair)  
Councillor T Hawke  
Councillor I Baker  
Councillor P Chapman  
Councillor G Drew  
  
Clerk: Bryan Leigh  
  
One parishioner.

**1. Apologies for absence.**

Apologies for absence had been received from County Councillor Kiddle Morris and District Councillor T Carter.

**2. Declarations of Pecuniary Interest.**

Councillor Baker declared a DPI in Agenda Item 7.1.1 being the applicant.

**3. Minutes of the Previous Meeting.**

Councillor Chapman proposed and Councillor Hawke seconded the resolution that the minutes of the meeting on 10 September having been circulated be approved with the removal of the word unanimously. All were in favour and the minutes were duly signed by the Chairman.

**4. Public Participation.**

**4.1 County and District Councillor Reports.**

The Clerk read out a report from the County Councillor as follows.

Budget: The County Council is consulting on proposals for the 2020-21 budget. The consultation runs from 23<sup>rd</sup> October until 10<sup>th</sup> December. The Councils Budget Book 2019 – 2022 contains the details of the proposed budget and this is available on the NCC website. Consultation responses can be made using an online form which can be viewed at [www.norfolk.gov.uk/budget](http://www.norfolk.gov.uk/budget) or by post using a paper copy of the form from the website. Paper response forms can also be obtained by telephoning 0844 800 8029.

At the meeting on the 13<sup>th</sup> January the Cabinet will review the findings from the public consultation, the outcome of the local government settlement, other risk and impact assessments and agree final proposed budget savings. Cabinet will then recommend a set of budget proposals to Council which meets on the 17<sup>th</sup> February.

Norfolk Fire and Rescue service (NFRS). NFRS are consulting on the draft Integrated Risk Management Plan 2020-2023. By law every fire service must produce an IRMP which sets out how to achieve goals of improving public safety, reducing the number of emergency incidents and saving lives. The draft IRMP is available to view on the NCC website and responses can be made via an online form. Consultation closes on the 10<sup>th</sup> December.

Boundary Review. The Boundary Commission (BC) is carrying out an independent review of the County Council Divisions in Norfolk. The purpose of the exercise is to ensure that each councillor represents, as nearly as possible, the same number of voters. The Boundary Commission is minded to recommend that NCC retains its current number of 84 Councillors. County divisions are tied to district borough and city lines, Breckland District currently has 12 County Councillors and the BC have suggested this should be increased to 13 based on the current increase in population of the District and the projected population growth over the next 5 years. Thus, it is inevitable there will be some change within Breckland to divisional boundaries. The consultation is available to view on the BC website and closes on the 2<sup>nd</sup> December. There will be a further consultation on the draft recommendations between 3<sup>rd</sup>

March 2020 and the 11<sup>th</sup> May 2020, the BCs final recommendations will be published on the 4<sup>th</sup> August 2020.

OFSTED's Visit to NCC. OFSTED made a focussed visit to Children's Services to inspect the Councils handling of child safeguarding calls and referrals the so called "front door" of child welfare and protection. Ofsted said that the service had been transformed since their last visit in November 2017 and that the quality of decision making was consistently strong.

#### **4.2 Public Participation.**

A parishioner raised the matter of the ditch on Church Road which is not flowing properly. The Clerk will chase Norfolk County Council again.

### **5. Matters to Report.**

#### **5.1 Defibrillator.**

Councillor Baker had contacted an electrician who has confirmed that he will fit the defibrillator but he is away on holiday and Councillor Baker will contact him again. If the contractor cannot fit it Councillor Baker will contact another electrician.

#### **5.2 Gate for the Churchyard.**

This was deferred to the next meeting.

#### **5.3 Neighbourhood Watch.**

The Clerk reported that he had received no offer for a volunteer so this will be removed from the agenda.

#### **5.4 Dates of Meetings for 2020.**

These were agreed as follows: -

##### **Parish Council Meetings.**

January 14<sup>th</sup>

May 19<sup>th</sup>

September 8<sup>th</sup>

March 10<sup>th</sup>

July 14<sup>th</sup>

November 10<sup>th</sup>

##### **Annual Parish Council Meeting**

May 19<sup>th</sup>

##### **Annual Parish Meeting**

May 19<sup>th</sup>

#### **5.5 Local Government Boundary Commission.**

It was agreed to respond at the next consultation.

### **6. Highways.**

#### **6.1 Report.**

The Clerk reported that Norfolk County Council had programmed work to the flooding outside Sycamore Cottage. The members stated that 2 white arrows had been painted and then 2 small holes cut in the verge which had not solved the problem. The Clerk will go back to Norfolk County Council with photographs. There is flooding on Church Road which appears to be caused by blocked drains and grips. UK Power Networks will be contacted regarding the power lines opposite The Haven on B1146 as the trees appear to be very close to the power lines. Councillor Chapman will ensure the shovel is in the grit bin. Councillor Drew stated that Norse who have taken over the gritting appear to be efficient.

#### **6.2 Local Highway Partnership Scheme 2020/21.**

Councillor Chapman suggested a trod on School Road from the school to the Horningtoft section and the Clerk will investigate this.

### **7. Planning.**

#### **7.1 Applications.**

##### **7.1.1 3PL/2019/1284/VAR-Church Farm Oxwick Road-reduce scale of first floor extension.**

Councillor Baker withdrew from the meeting.

It was agreed to raise no objection to the application but comment that the access would be better and cause less problems with potholes if the condition of hard surfacing for the original application in 1999 was implemented. The increased traffic would also be commented on as would the fact that the holiday lets are not full so why are more needed.

Councillor Baker rejoined the meeting.

**7.1.2 3PL/2019/1265/F-Unit A & B Ivy Farm Thumb Lane-change of use for the two agricultural buildings-Unit A change of use from agricultural to mixed use: agricultural/ B1(Business)/B8 ( Storage). Unit B change of use from agricultural to B1 (Business)/B8 (Storage).**

Councillor Drew proposed and Councillor Hawke seconded the resolution that no objection be raised. All were in favour.

**7.1.3 3PL/2019/1223/VAR-Tanglewood Oxwick Road-variation of Condition 2 on 3PL/2016/0873-changing joinery of the windows and door frames from dark coloured timber to dark coloured UPVC frames.**

Councillor Hill proposed and Councillor Hawke seconded the resolution that no objection be raised. All were in favour.

**7.1.4 3PN/2019/0054/UC-Agricultural Building Ivy Farm-conversion of agricultural building to dwelling permitted development).**

Councillors Hill and Drew stated that they had not changed their opinion from the previous application that this is not an agricultural building and therefore should not be permitted development. The plans also state that there is drainage connected which there is not and a full application should be submitted so that drainage and other services are fully detailed. It was stated that there is no objection to the redevelopment of the building but not as a conversion of an agricultural building.

Councillor Drew proposed and Councillor Hill seconded the resolution that an objection be raised. This was passed by a majority decision. Councillors Hill, Drew, Hawke and Baker voted for the resolution, Councillor Chapman voted against as she felt that it had been used as an agricultural building, and it is part of Ivy Farm which is an agricultural holding.

**7.2 Decisions.**

**7.2.1 3PN/2019/0039/UC- Former Methodist Chapel Ivy Farm Oxwick Road-conversion of former chapel to dwelling (permitted development).**

**Withdrawn.**

**7.2.2 3PL/2019/0977/F-Brisley Above Ground Installation Harpers Lane-Installation of Photovoltaic (PV) panels, a Molded Case Circuit Breaker (MCCB) and Inverter kiosk, associated footpaths and underground cabling within the Brisley Above Ground Installation (AGI) site.**

**Permission**

**7.2.3 To discuss with the District Councillor the decision for Sycamore Cottage.**

As the District Councillor was not present this was deferred until the January meeting

**7.3 Licensing.**

Nothing more had been heard from Breckland Council about the licence at Sycamore Cottage.

**8. Correspondence.**

The following correspondence will be circulated.

**8.1 Clerks and Councils Direct November 2019.**

**9. Finance.**

**9.1 Budget.**

Councillor Hawke proposed and Councillor Hill seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

## 9.2 Balances and cheques for authorisation.

Councillor Hill proposed and Councillor Hawke seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

### **Balances :-**

#### **Business Saver Account.**

Balance at 30 06 19	2411.92
Interest	<u>1.20</u>
Balance at 30 09 19	2413.12

#### **Community Account**

Balance at 30 06 19	1452.54
Less      Cheques authorised    09 07 19-164.80	
Cheques authorised 10 09 19-551.85	<u>716.65</u>
	735.89
Plus      Breckland Precept-	<u>900.00</u>
Balance at 30 09 19	1635.89
Less      unrepresented cheques authorised 10 09 19	<u>63.06</u>
Balance at 01 10 19	1572.83

Amount available for Section 137 : 128 x £7.57 =£968.96

Spend to Date : £00.00

Cheques for authorisation:

436	CGM Group	Grass cutting	43.20
-----	-----------	---------------	-------

### **9.3 Repair to the bridge at the Claypits.**

Councillor Hill will obtain the timber for this.

### **9.4 Precept.**

This was discussed and a decision will be made in January.

### **9.5 Donation to Norfolk Citizens Advice.**

It was agreed unanimously not to donate.

## **10. Matters for the next meeting.**

### **10.1 VE Day**

## **11. Date of next meeting.**

This was confirmed as Tuesday 14 January 2020 at 7.30 p.m. in St. Edmund's Church.

The meeting closed at 2144.