

Meeting Minutes of Horningtoft Parish Council

Wednesday 19th May 2021 7.30pm, held at St Edmunds Church (draft)

Present:

Parish Councillors present: Andrew Hill (Chairman) Tracey Hawke (Vice-Chairman), Graham Drew, Pauline Chapman.

Also, present: Donna Secker (Parish Clerk) and 2 members of the public.

1. To elect the Chairman

Cllr Hill invited nominations for the office of Chairman, Cllr Hill was nominated by Cllr Hawke and seconded by Cllr Drew. With no further nominations, all agreed to elect Cllr Hill to serve as Chairman for the coming twelve months. Cllr Hill signed the declaration of acceptance of office.

2. To elect the Vice Chairman

Cllr Hill invited nominations for the office of Vice- Chairman, Cllr Hawke was nominated by Cllr Drew and seconded by Cllr Chapman. With no further nominations, all agreed to elect Cllr Hawke to serve as Vice-Chairman for the coming twelve months. Cllr Hawke signed the declaration of acceptance of office.

District Cllr Carter sent his apologies. Cllr Baker was not present and unfortunately apologies were not sent.

3. To approve the minutes of the meeting held on 10th March 2020

It was resolved to accept the minutes of the last meeting as a true record and signed by the Chairman.

4. To report progress on items not on the agenda from last meeting.

Cllr Kiddle-Morris is meeting with the highways engineer and will assess the roadside ditch being blocked near Oxwick Road, outside Jubilee Bungalow.

County Councillor Kiddle-Morris report can be viewed on the website and the noticeboard due to the length of the report.

5. Open forum for Public Participation: an opportunity to hear from members of the public

A resident raised his concerns regarding the ditch from the top of Church Road to Crossroads. The ditch was seen to overflowing during the heavy rain with concerns about possible pollution and contamination. The smell was unpleasant. It is unsure on who is responsible for this ditch, County Cllr Kiddle-Morris will contact highways boundary team for clarification. The clerk will report this to environment health with photos as evidence.

6. Highway Matters

Cllr Chapman reported the footbridge at Clay Pits is unsafe and needs repairing. Cllr Hill reported that the wood has been delivered, Cllr Hill and Cllr Drew will repair the footbridge as soon as possible.

The clerk will report the potholes on Whissonsett Road.

The clerk reported the speed Sign SAM2 is presently being repaired and updated the council on the lack of co-operation from the police with the data that the sign generates. The police are not able to monitor the data and therefore the sign is just being used as a deterrent. The council agreed that the parish council will no longer be part of the syndicate and release themselves from the group.

The clerk circulated a document from Norfolk County Council, Community & Environmental Service department, regarding a modification application for the addition of a public footpath from Oxwick Road towards FP4 Footpath. The concerns noted from the council are; will this restrict the residents that need to access their private properties, will this restrict further developments with access requirements as well? If there was an increase in residents using this as a public footpath could there be a further Health and Safety issue/concerns? Cllr Chapman reported that this land has been used by residents for many years as a footpath.

7. To discuss the relocation of the notice board

Cllr Chapman has been liaising with the resident and the council agreed to move the noticeboard next to the post box, Cllr Chapman will confirm this with the resident.

Cllr Drew notified the council a declaration of interest in item 8.1 this was noted by the Clerk.

8. Planning Applications.

8.1 3PL/2021/0568F- Grange Farm Church Road, conversion and extension to barn to form a single bedroom unit. The council discussed this planning application and no objections were noted. The clerk will submit this to the planning portal.

8.2 To receive update on application decisions taken by Breckland District Council.

No decisions received

9. Finance

9.1 To approve the list of payments

The following payments (see attached list) were approved by the council

9.2 To approve the budget

The clerk circulated the present budget, this was approved by the council.

9.3 To approve the signing of the end of year accounts (AGAR)

The council agreed the end of year accounts and Cllr Hill signed the documentation.

10. To receive items for the next agenda 14th July 2021

Defib Training,

Approval of policy and documents

Footpath NCC

Meeting closed 2030

FINANCE: 1st Apr 21- 1st May 2021

Balances: -

Business Premium Account.

Balance at 25th March

£2,416.27

Community Account.

Balance at 1st Apr 21

£446.72

Less presented chq

£80.00

Total

£366.72

Breckland Precept

£975.00

Total

£1,341.72

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
469	L. Jarrett	Auditor	£15.00
470	CGM	Church Yard	£23.76
472	D.K.Secker	Salary-April-May £72.30 per month	£144.60
473	Zurich Insurance	Yearly Renewal	£373.22