

**MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S  
CHURCH ON TUESDAY 19<sup>th</sup> MARCH 2019 AT 7.25 P.M.**

**Present:** Councillor A Hill (Chair)  
Councillor T Hawke  
Councillor I Baker  
Councillor P Chapman  
Councillor G Drew  
  
Clerk: Bryan Leigh  
  
Seven parishioners.

**1. Apologies for absence.**

Apologies for absence had been received from County Councillor M Kiddle Morris.

**2. Declarations of Pecuniary Interest.**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Drew proposed and Councillor Chapman seconded the resolution that the minutes of the meeting on 15 January having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Public Participation.**

**4.1 County and District Councillor Reports.**

No reports were received.

**4.2 Public Participation.**

A parishioner informed the meeting that the 30 mph signs had not been replaced. He also stated that the ditch on the west side of Church Road is blocked at the north end of Church Road. Councillor Drew stated that he assumes that this is a Norfolk County Council responsibility as when he wished to pace a bridge across it he had to get permission. The pipe under the road at the south end near to the bus shelter had been cleared some years ago. A mini digger is needed to clear especially as some sewage systems feed into this ditch. The parishioner offered to meet Norfolk County council on site to inform the officer of the problem. The ongoing problem of flooding on Oxwick Road and near to Jubilee was also raised.

**5. Matters to Report.**

**5.1 Grit Bin**

The replacement of the marker posts had been chased.

**5.2 Defibrillator.**

The Clerk had not had any communication from the National Lottery so he had contacted them to be informed that the money was transferred to the Parish Council in January. It was agreed to proceed to purchase the defibrillator and take out the yearly maintenance at £135 per annum. Councillor Baker agreed to site the defibrillator at the holiday cottages and liaison with him will be undertaken when the unit is received.

**5.3 Gates for the Churchyard.**

These had been repaired and rehung. It was agreed that the parishioner should be paid for the fittings. The gate at the front needs replacing and this is to be discussed at the next PCC meeting.

**5.4 Map for the Notice Board.**

Councillor Chapman is working on a digitised map and will bring drafts to the next meeting.

## 5.5 Revised Bus Service.

The Clerk had circulated the revised timetable and this showed that the bus stops at the Church crossroads. The bus has always stopped at the bus shelter and Norfolk County Council will be contacted to clarify this.

## 6. Highways.

### 6.1 Report.

The damaged 30 m.p.h. signs on Brisley Road and Whissonsett Road will be raised with Norfolk County Council again. A parishioner had complained about the flooding on Dodmans Lane and this will be repaired by skimming and filling in the low points. The potholes on Oxwick Road will be reported

## 7. Planning.

### 7.1 Applications.

There were no applications to consider.

### 7.2 Decisions.

The following decision was noted.

**7.2.1 3PI/2018/1232/HOU-High House Oxwick Road-new single car port attached to existing garage with pitched roof covering both. Approved.**

### 7.3 Local Plan Consultation.

It was agreed to send no response.

## 8. Correspondence.

There following correspondence will be circulated.

**8.1 Clerks and Councils Direct March 2019.**

## 9. Finance.

### 9.1 Budget.

Councillor Hawke proposed and Councillor Chapman seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

### 9.2 Balances and cheques for authorisation.

Councillor Chapman proposed and Councillor Hawke seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

#### Balances :-

##### **Business Saver Account.**

Balance at 26 09 18	2408.32
Interest	<u>1.20</u>
Balance at 24 12 18	2409.52

##### **Community Account**

Balance at 30 09 18	1625.70
Less Cheques authorised 11 09 18-84.00	
Cheques authorised 13 11 18-64.80	<u>148.80</u>
Balance at 31 12 18	1476.90

Amount available for Section 137 : 128 x £7.57 =£968.96

Spend to Date : £00.00

Cheques for authorisation:

420	B J Leigh	Salary 01 10 18-31 03 19-35 hours @ 12.012 per hour 420.42 less PAYE 84.00	336.42
421	HMRC	PAYE	84.00
422	Beetley Parish Council	Stationery-1.50 Photocopying-21.81	23.31
423	B J Leigh	Postage-8.96 Mileage-24 miles @.45 per mile- 10.80 Use of Home as Office-100.00 Telephone-48.00	167.76

**9.3 Donation to NARS.**

It was unanimously agreed not to donate.

**10. Matters for the next meeting.**

There were no matters raised for the next meeting.

**11. Date of next meeting.**

This was confirmed as Tuesday 14 May 2019 at 7.30 p.m. in St. Edmund's Church.

The meeting closed at 1959.