

Minutes of the meeting for Horningtoft Parish Council
Wednesday 14th July 2021 at 7.30pm held at St Edmunds Church, Horningtoft

Parish Councillors Present: Andrew Hill (Chairman), Tracey Hawke (Vice-Chairman), Ivan Baker

Also, present: Donna Secker (Parish Clerk), District Councillor Carter, County Councillor Mark Kiddle-Morris and 1 member of the public.

Cllr Hill welcomed everyone to the meeting and would like to remember Bryan Leigh who sadly passed away recently. He provided great public service and was a good friend to this community. He will be sadly missed.

1. To receive apologies for absence

Cllr Drew and Cllr Chapman sent their apologies, and these were accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensation.

No declaration of interest was received or noted.

3. To approve the minutes of the meeting held 19th May 2021

It was resolved to accept the minutes of the last meeting as a true record and signed by the Chairman.

4. To receive updates from County and District Councillors

County Cllr Kiddle-Morris reported, that he has received a large number of complaints about the grass cutting, which was delayed for two weeks in this area. The wrong equipment is being used. This is a sub-contracted service for NCC carrying out the cuts and a complaint has been submitted directly to NCC.

Highways are now using the correct machinery to repair potholes, rather than just filling them in.

District Cllr Carter reported, Serco have been using a different pesticide than usual and this has caused complaints, the pesticides is used around telephone boxes and lampposts, but they will now revert back to the recommended ones.

Breckland are now working with the Daisy programme, they are a domestic abuse outreach service for men and women living in Breckland.

Breckland are in the process of discussing how they can implement a scheme to separate food waste from other non-recyclables. They are going to

identify what percentage of food is being placed in our bins and potentially look into homeowners separating the food waste and placing into a separate container.

George Freeman MP is pushing for a change in planning. At present builders can access water supply and sewage supply without planning consent and our drainage system can't cope with this, so hopefully this will be implemented.

Cllr Carter has been chasing the enforcement officers about Dodman's Lane, regarding the travellers' site. Unfortunately, no communication is being received from the enforcement officers and a complaint has been logged by Cllr Carter because of this.

5. To report progress on items not on the agenda from the last meeting

The clerk has contacted the Community heartbeat regarding defibrillator training for Cllr's and residents, they are presently only running zoom courses. The Cllr's will wait until face to face training returns.

The village notice board near the chapel has been moved and looks good in the new location.

The footbridge at the Clay Pits will be added to the next agenda.

6. Open forum for Public Participation: an opportunity to hear from members of the public

A resident reported that the drains/gullies in the area of the Church lane are higher and are all full of mud, when heavy rain falls the roads are flooded due to the blocked drains. County Cllr Kiddle-Morris will report these to the Highways Engineer and these drains were inspected after the meeting by the County Cllr and the Clerk.

A resident reported that the Horningtoft sign when entering the village is completely covered in overgrown weeds and verges. The clerk will report this to highways.

7. To discuss highway matters

The clerk reported potholes on the Whissonsett Road, approx. 5 were reported, these haven't been actioned yet.

Potholes was also reported by the clerk in Gravel Pit Lane.

Several residents have commented about the sewerage smell near the church farm holiday lets. The owner has spent over £1000 installing a new pump and electric motor to hopefully improve this situation.

Due to the delay in the cutting of the verges from Norfolk County Council, a resident has kindly cut the hedges, for safety reasons. The overgrown verges reduced the visibility at junctions, which could become a hazard. The Cllr's thanked the resident for carry this. This was also thanked by Cllr Kiddle-Morris and a complaint will be sent to Norfolk County Council.

7.1 Million Trees

The clerk has researched the link on the NCC website and is still making enquiries on how the scheme will work. It is a five-year project, so this will be added to the next agenda.

8. Planning Applications

Nothing received

8.1 To receive update on application decisions taken by Breckland District Council

3PL/2021/0568/F-Grange Farm, Church Road. Conversion and Extension of barn to form a single bedroom unit-**Refused**

9. Items to discuss or approve

9.1 Ditch responsibility on Church Road

County Cllr Kiddle-Morris contact the Community and Environmental Service to establish the ownership of the ditch. The highway technician reported that he feels that the responsibilities lies with the adjacent landowners.

However, he has made further contact with the Boundary department to investigate where the boundary lies, this may take 8-10 weeks.

The clerk reported the Cllrs concerns regarding the smell from the same ditch to the environment service department and has just received a reply after chasing this request up. This will need referring to environment agency, the clerk will action this.

9.2 Modification application for the addition of a public footpath

The clerk contacted the Community & Environment service case officer with questions regarding the application for the addition of a public footpath. 1) Will the local residents still have access to their private properties-reply was yes! 2) if further development were to happen would this restrict them-reply was that private rights can be established. 3) There is a concern over health and safety issue will this be investigated-Reply-unfortunately this is not something that we can consider, there is evidence to show that a public right of way exists, regardless of health and safety.

9.3 To approve Code of Conduct policy

The policy will be circulated to all Cllr's to read. It will be added to the next meeting for approval.

9.4 To approve the Financial Regulations policy

The policy will be circulated to all Cllr's to read. It will be added to the next meeting for approval.

9.5 To approve the Standing order policy

The policy will be circulated to all Cllr's to read. It will be added to the next meeting for approval.

9.6 To approve the GDPR Policy

The policy will be circulated to all Cllr's to read. It will be added to the next meeting for approval.

10. Finance

10.1 To approve the list of payments

The following payments (see list below) were approved by the council

10.2 To approve the budget

The clerk circulated the present budget, this was approved by the council

10.3 To authorise direct debit to the Information Commissions Office

The council authorised the direct debit payment to the ICO for £35.00

11 To receive items for the next meeting agenda 8th September 2021

Footbridge at Clay pit

Ditch on Church Road

Meeting closed at 20.20

FINANCE: 1st May 2021-30th June
2021

Balance

Business Premium Account.

Balance at 26th March 2021	£2,416.27
Interest	£0.06
Total	<u>£2,416.33</u>

Community Account.

Balance at 1st May 2021	£1,341.72
Direct Debit ICO	£35.00
Less presented chq	£556.58
Total	<u>£750.14</u>

Cheque e number	Cheque payable to	Reason for Payment	Cheque amount
473	D.K.Secker	June-July	£144.60
474	CGM Group	Invoice 239736	£23.76