

Meeting Minutes of Horningtoft Parish Council

Wednesday 10th March 2021 at 1930 held online using Zoom (draft)

Present:

Parish Councillor present: Andrew Hill, Pauline Chapman, Tracey Hawke, Graham Drew.

Also, present: Donna Secker (Parish Clerk), County & District Councillor Mark Kiddle-Morris

1. Apologies for absence

Apologies received from Cllr Baker

2. Declarations of Pecuniary Interest

No DPS's were received or noted

3. Approval of the minutes of the meeting held 13th January 2021

It was resolved to accept the minutes of the last meeting as a true record and signed by the Chairman.

4 To report progress on items not on the agenda from the last meeting

Cllr Chapman reported the church corner was being damaged by HGV lorries driving over the edge at the crossroads, this has exposed the old church wall. County Councillor Kiddle-Morris is going to inspect the area and to see if we can find a solution.

5 Open Forum for the Public Participation

A resident requested moving the Horningtoft notice board temporally as work will commence on the nearby property. The Cllr's will consider a new position, and this will be discussed at the next meeting.

6 To receive reports from County and District Councillor.

The government is putting in place plans to hold Covid secure elections on the 6th May. In Norfolk, there will be elections for the 84 seats on Norfolk County Council and for the Police and Crime Commissioner which was postponed in May last year. Currently, hand delivery of leaflets and canvassing is not allowed, instructions on delivery of election material from candidates is awaited. The government is allocating extra money to local councils to allow polling stations and vote counting venues to be made Covid secure. Rules on postal voting and proxy voting are being considered.

The County Council have set the Council Tax budget and it will increase by 1.99%, which is £4.95 for a Band D property in Breckland. Social Care budget will increase by 2%. Full details of the whole budget can be seen on the Norfolk County Council Website.

Norfolk County Council have recruited a new highways Inspector and he will be visiting the area and review the outstanding items previously reported to highways.

District Councillor Carter reported:

Breckland Council will be launching a new support programme this month, designed to provide social connection to young carers aged 16-24 years. Called 'My Future' Social programme, it will include employability and self-awareness workshops to help highlight the skills and attributes a caring role can provide and how these can translate into the workplace. Initially, a range of activities and events such as online art classes, comedy events and wellbeing sessions will take place, with attendees invited to shape the future of the programme around their collective needs and interests. "My Future" Social launch event will be held on 18 March, 2pm. Young carers can register for a free place by visiting www.breckland.gov.uk/myfuture.

The single point of contact for general information and enquiries, including financial support, is Norfolk Assistance Scheme – available by calling 0344 800 8020. NAS can help with food, supermarket online delivery slots, paying bills, and money for everyday essentials. The scheme can also help if people can't meet their everyday needs and are struggling for reasons other than coronavirus. Residents are encouraged to access the Norfolk Assistance Scheme in the first instance so demand can be effectively triaged. However, for direct referrals to our Community Hub, please email communitysupport@breckland.gov.uk. Further information can be found on Breckland website.

Cllr Carter also reported that it has now been two years since an individual set up encampment on private land on Back Lane, Stanfield and installed an entry gate. This has now been noted that more Travellers have recently joined and potentially further plots have been prepared. Breckland are attending court to obtain an injunction, any further information contact Cllr Carter.

7 To discuss the flooding outside Jubilee Bungalow on Oxwick Road

Cllr Hill reported that Oxwick road is flooding, this is due to a roadside ditch being blocked. Cllr Chapman had reported this back in February and the reply was it was going to be assessed. Cllr County Councillor Kiddle-Morris will report this to the highways engineer, and this can be reviewed on his visit to this area.

8 To discuss the ditch near Church Farm Holiday

Cllr Chapman reported that the ditch near Church Farm Holiday lets is smelling of sewage, Cllr Drew reported that the pump has been repaired or in the process of being replaced.

9 To update on Annual Parish Meeting

The council all agreed to hold the Annual Parish Meeting before the Annual Parish Council Meeting on the 12th May 2021 at 7pm

10 To discuss highway matters

10.1 Dereham Road, Large potholes were reported due to several cars damaging tyres. The clerk and Cllr's reported this due to the size of the pothole. It was repaired but only temporary repair was carried out. Cllr Kiddle-morris will review this with the Highways Engineer.

10.2 Dereham Road, the clerk has reported the blocked drains several time as it is causing flooding to the highway. Cllr Kiddle-morris will review this.

11 Planning Applications

No planning applications received.

12 Finance

12.1 To approve the list of payments

The following payments (see attached list) totaling £584.34 were approved by the council.

12.2 To approve the Budget

The clerk circulated the present budget, and this was approved by the council.

12.3 To appoint a Councillor to check the finances ahead of the internal audit

The council agreed that the finances can go directly to internal auditor to check the accounts.

12.4 To approve the Clerk's course Fee's

The council agreed to cover the cost of the Course

13 To receive items for the next meeting agenda 12th May 2021

Relocation of notice board

Meeting Closed 2035

FINANCE: 1st Jan 21-28th Feb 21

Balances:

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Business Premium Account.

Balance at 31st December 2021

£2,416.15

Community Account.

Balance at 31st Dec 2020

£1,031.06

Less cheques present: 466

£80.00

Balance at 31st Dec 2020

£951.06

Payments for authorisation

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
467	Donna Secker	Wages and expenses £87.36 from Oct-March-	£521.01
468	Norfolk Parish Training & Support	Subscription	£62.33

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