

DRAFT

MINUTES OF THE MEETING OF HORNINGTOFT PARISH COUNCIL HELD AT St. EDMUND'S CHURCH ON TUESDAY 10th JULY 2018 AT 7.33 P.M.

Present: Councillor A Hill (Chair)
Councillor T Hawke
Councillor I Baker
Councillor P Chapman
Councillor G Drew

Clerk: Bryan Leigh

Two parishioners.

Prior to the meeting the Declaration of acceptance of Office for Vice-Chairman was signed and witnessed.

1. Apologies for absence.

Apologies for absence had been received from County Councillor M Kiddle Morris and District Councillor T Carter.

2. Declarations of Pecuniary Interest.

There were no DPs.

3. Minutes of the Previous Meeting.

Councillor Drew proposed and Councillor Baker seconded the resolution that the minutes of the meeting on 8 May having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. Public Participation.

4.1 County and District Councillor Reports.

The Clerk reported on behalf of the County Councillor that since the last meeting the Leader of Norfolk County Council had resigned through ill health. Unfortunately, he had died soon after. The New leader is Councillor Andrew Proctor who is bringing a different approach to the Leader's role. He was previously the Leader of Broadland District Council. He had already requested additional funding for shire areas.

4.2 Public Participation.

A parishioner raised the matter of the purchase of the defibrillator. He stated that he had not supported this as he felt that there was only a life expectancy of 6/7 years and then a new one would have to be purchased. Where would the funding for this come from? He also stated that training needed to be given in the village for CPR as well as for the defibrillator, the cost of insurance would need to be paid for and whether a group be set up in the village who could be contacted to access the defibrillator if the patient could not be left. He felt that these issues had not been addressed prior to proceeding with the purchase. The Chairman stated that at this point funding is being requested and then it will be decided to proceed or not. It was felt that it would be preferable to have a machine and hope that it never has to be used rather than not having one.

5. Matters to Report.

5.1 Grit Bin

The Highways Engineer has agreed to empty the bin and then it can be moved and placed on a sound base. The bin will then be re-filled

5.2 Defibrillator.

The application for funding has not been forwarded as the bank account shows that there is a

large balance. Once the new statement is received showing the expenditure on the bus shelter the application will be sent.

5.3 Notice Board.

This had been erected and it was agreed to purchase two further packs of magnetic pins. A key will be placed in the drawer in the church for notices to be posted by the parish. The Chairman thanked a parishioner for his assistance in erecting the notice board and providing the materials necessary to mount the posts.

5.4 Bus Service Review.

The Clerk reported that the latest timetable received from Norfolk County Council showed a change of the route taken and did not include Horningtoft. The Clerk had contacted Norfolk County Council and it had confirmed that adding Horningtoft to the revised Norwich schedule should not be a problem.

It was reported that the notice stating that the bin in the bus shelter is not for dog poo had been removed and one stating that it would accept dog poo had been applied. This had been removed and no further occurrence had been noted.

5.5 General Data Protection Regulation.

Councillor Hawke proposed and Councillor Chapman seconded the resolution that the GDPR Policy, Terms of Reference for the Data Protection Committee and the Privacy Statement which had all been circulated be adopted. All were in favour. These will be reviewed at the Annual Parish Council meeting in May.

6. Highways.

6.1 Report.

It was agreed to write to the owner of the business units requesting that he informs the tenants of the problems with vehicles on Thumb Land and that the tenants inform any delivery companies to use Whissonsett Road and not to follow the Sat Nav route. The gulley cleaner had been on Fakenham Road and Church Road but had only done two on Church Road and had left two. The Clerk will request that these are cleared and ascertain why two had been missed. The potholes on Whissonsett Road and Fakenham Road will be reported. It will also be suggested to the Highways Engineer that the gulleys on Fakenham Road be cleared in the autumn once the leaves have dropped so that the gulleys are clear for the winter. The Clerk had queried why the lay by at the junction of B1145 and B1146 had had the potholes filled but had not received a reply. He had also requested again the flooding at Sycamore Cottage be attended to. The Highways Engineer had apologised for not having the sign on the Fakenham Road replaced and he will make sure it is done as soon as possible. It appears that some of the Stove man signs had been removed by the Highway Inspector but these seem to have been replaced. The Highways Engineer will be contacted again.

7. Planning.

7.1 Applications.

There were no applications to discuss.

7.2 Decisions.

The following decision was noted.

7.2.1 3PL/2018/0581/HOU-Grange Farm Barn Church Road-oak framed car port

Approved.

7.2.2 3PL/2018/0342/F-Unit 9 Whissonsett Road-erection of block work toilet, kitchenette and storage area at the rear of the unit.

Approved.

7.3 Planning Advisory Group.

The Clerk advised that it is possible to decide on planning applications by having an Advisory Group which would report to the Clerk and he would make the decision from the information received. If necessary, a short meeting of the group could be held and then the comments forwarded to the Clerk. It was agreed unanimously to form an Advisory Group.

8. Correspondence.

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There following correspondence will be circulated.

8.1 Clerks and Councils Direct May 2018

8.2 Clerks and Councils Direct July 2018

9. Finance.

9.1 Budget.

Councillor Hawke proposed and Councillor Hill seconded the resolution that the budget sheets which had been circulated be approved. All were in favour.

9.2 Balances and cheques for authorisation.

The problems with the cutting of the churchyard was discussed and it was agreed to pay for only one cut until such time as the additional invoice had been resolved. It was agreed to request a price for cutting the churchyard from B B Garden Services.

Councillor Drew proposed and Councillor Hawke seconded the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Saver Account.

Balance at 23 03 18	2405.92
Interest	<u>1.20</u>
Balance at 23 03 18	2407.12

Community Account

Balance at 31 12 17	8879.16
Less cheques authorised 09 01 18-180.50	
cheques authorised 13 03 18-581.84	<u>762.34</u>
Balance at 31 12 17	8116.82
Plus Norfolk Community Foundation Grant	<u>729.00</u>
Balance at 31 03 18	8845.82

Amount available for Section 137 : 128 x £7.57 =£968.96

Spend to Date : £00.00

Cheques for authorisation:

410	LCN.com	Website Hosting	77.94
411	CGM	Grass cutting	21.60

10. Trustees for the Horningtoft Community Fund.

The current trustees P Chapman, H Gooch and L Logan were all re-appointed.

The Chairman thanked Mrs chapman and all her helpers for the work they had done to make the Heritage Weekend such a success.

11. Matters for the next meeting.

There were no matters raised for the next meeting.

11. Date of next meeting.

This was confirmed as Tuesday 11 September at 7.30p.m. in St. Edmund's Church.

The meeting closed at 2029.